



BYS and Rotary Summer Internship Program
Intern Application Form



INTERN NAME, ADDRESS, AND CONTACT INFORMATION

Name:

Address:

Home Phone:

Cell Phone:

Email Address:

Birthday:

Graduation Year:

GPA:

HIGH SCHOOL INFORMATION

Name of High School:

PARENT/GUARDIAN INFORMATION

Name:

Address:

Home Phone:

Cell Phone:

Office Phone:

Email Address:

AVAILABILITY FOR WORK

From the end of the 2017-18 school year to the beginning of the 2018-19 school year:

When are you prepared to start?

When do you want to stop working?

Planned vacation during work period:

From _____ To _____

Other known activities or events that will prevent you from working during the work period:

From _____ To _____

TOP 3 CAREER INTERESTS		
1. Interest:		
What interests you about this?		
2. Interest:		
What interests you about this?		
3. Interest:		
What interests you about this?		
RELATED COURSES, TRAINING, AND WORK EXPERIENCE		
Courses	Training	Work Experience
COMPETENCIES		
TRANSPORTATION CONSTRAINTS		

Please drop off the completed form in the BYS office (BHS room 103), or mail or email it to:

Mail Address

Ms. Fiona Stanton
 P. O. Box 11173
 Bainbridge Island, WA 98110

Email Address

fiona@bainbridgeyouthservices.org



BYS and Rotary Summer Internship Program Intern Code of Conduct Form



Please initial each item, and sign and date the document.

- _____ My health permitting, I will work every day for the full term of the employer-defined internship.
- _____ I will seek my employer's prior permission before missing a scheduled day of work for any reason other than health.
- _____ I will make a concerted effort to report for work on time.
- _____ If I am going to be more than a few minutes late for work, I will make every effort to contact my Worksite Supervisor/Career Mentor and let him/her know the reason why I will be late.
- _____ Throughout each work day, I will work diligently on the tasks assigned to me by my Worksite Supervisor/Career Mentor, regardless of my personal interest in the assignment.
- _____ I will be respectful of my fellow employees, and my employer's customers.
- _____ I will take full advantage of any and all opportunities to be mentored by my fellow employees.
- _____ I will work with my Worksite Supervisor/Career Mentor to understand my Learning Objectives and work diligently to fully address them during my internship.
- _____ I will honor my employer's worker safety program, dress code, and standards relating to the possession or use of drugs, alcohol, and tobacco in the workplace.

(Intern's Signature)

(Parent Signature)

(Date)

(Date)